

SOUTH THAMES GATEWAY BUILDING CONTROL JOINT COMMITTEE

14 MARCH 2019

SCHEDULE OF MEETINGS 2019/2020

Report from: Philippa Davies, Clerk to the Committee

Summary

This report sets out the proposed meetings schedule for the 2019/2020 municipal year.

1. Budget and Policy Framework

- 1.1 The Constitution for the South Thames Gateway Building Control Joint Committee specifies that the timetable shall be adopted at the Annual General Meeting.

2. Background

- 2.1 Canterbury, Gravesham, Medway and Swale Councils have all agreed to delegate their respective building control functions to the Joint Committee. This report presents the proposed dates for 2019/20 in advance of the Annual General Meeting.

3. Schedule of Meetings

- 3.1 The Constitution for the South Thames Gateway Building Control Joint Committee specifies that the schedule of meetings shall be agreed at the Annual General Meeting.
- 3.2 The Joint Committee is being asked to consider a programme of meetings for the 2019/20 municipal year in advance of a decision being made at the Annual General Meeting in June 2019, in order to provide some certainty for Members, and the Partner Authorities, on the schedule of meetings during 2019/20.
- 3.3 The following dates are proposed, with meetings to be held at Gravesham Borough Council; all meetings will commence at 10am.
- Thursday 20 June 2019 (AGM)
 - Thursday 19 September 2019
 - Thursday 5 December 2019
 - Thursday 12 March 2020.

4 Financial and Legal Implications

5.1 There are no financial implications arising from this report.

6. Legal Implications

6.1 The Joint Committee was established pursuant to powers under: -

- Local Government Act 1972 – sections 101, 102, 111, 112 and 113
- Local Government Act 2000 – sections 2, 19 and 20
- Regulations made under these acts.

6.2 The arrangements for this joint committee have been designed to ensure compliance with the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 and the Local Authorities (Arrangements for the Discharge of Functions) (England) Regulations 2000, which set out the functions that should be carried out by Council (or one of its committee) and functions that can be carried out by the Executive. Building control is a function of the Executive or Cabinet and can be discharged by the Joint Committee and those functions have been delegated by the Partners Authorities' Executives. By law, two elements of the service cannot be executive functions, namely staffing matters and enforcement activity by Building Control, and these have been delegated to the Joint Committee by the Partner Authorities' respective Full Councils.

7. Risk Management

7.1 There are no risk management implications arising from this report.

8. Recommendations

8.1 The Joint Committee is recommended to –

- a) Agree the timetable of meetings for the 2019/2020 municipal year (as set out in paragraph 3.3)
- b) Agree to select Gravesham Borough Council to provide a secretary to the joint committee for the 2019/20 municipal year.

Background Papers: None

Lead Officer Contact:

Philippa Davies

Swale Borough Council

T: 01795 417329

E: philippadavies@swale.gov.uk